

Master Electrician Exam Application

IMPORTANT: If you do not meet the eligibility requirements for the ME Licence (for example you don't yet have 3 years work experience) you may want to wait and only apply to write the ME exam when you meet all of eligibility requirements.

While you can challenge the exam before you gain 3 years experience, you cannot obtain a ME licence without this experience and the exam results are only valid for 12 months.

Section I : Applicant Information				
First Name	Middle Name	Last Name		Date of Birth (MM/DD/YYYY)
Street Address		City	Prov.	Postal Code
Daytime Phone #		Email Address:		
Cell Phone #				
Section II : Master Electrician Exam Application				
Examination Selection – Please choose two exams in order of preference				
Examination Date, Time and Location: 1: 2:		Examination Type: <input type="checkbox"/> In Person <input type="checkbox"/> Virtual 9am <input type="checkbox"/> 1pm <input type="checkbox"/>		Notification # 1: 2:
Exam history – If taken two or more times already please see the Retake Policy on Page 2				
Have you previously taken the exam? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, provide the date(s) _____				
Previous Training				
If you have taken training, provide the name of the course provider. If taken through ESA, also provide the notification number or your attendee number, if known _____				
Applicants living in or are from another Province:				
Do you have an ME licence or similar certificate? YES <input type="checkbox"/> <i>If yes, include copy of Certificate</i> NO <input type="checkbox"/>				
2021 Master Electrician Examination Reference Material - Non Refundable				
I would like to purchase the 2021 Master Electrician Examination Reference Material for an additional \$68 plus applicable tax. (check one): YES <input type="checkbox"/> NO <input type="checkbox"/>				
<i>This material can be used during the Master Electrician Examination.</i>				
<ul style="list-style-type: none"> ➤ <i>Expect two weeks for delivery.</i> ➤ <i>There is an additional \$8 courier charge for Out of Province orders.</i> ➤ <u>DO NOT</u> order if taking ESA's Pre-Masters Course. 				
Examination Payment of \$171.76 (\$152 + HST) - Non Refundable				
<input type="checkbox"/> To be paid by Credit Card (Visa/MasterCard/Amex). ESA will set up an online payment for the exam and email directions to you. If you ordered books, ESA will contact you for credit card payment by phone.				
<input type="checkbox"/> I have read and agree to follow the Rules of Conduct for the Master Electrician Examination. www.esasafe.com/contractors/me-exam/				

Declaration: I, the undersigned, _____ certify that the above information is true, correct and complete to the best of my knowledge.

Date: _____ **Signature:** _____

Master Electrician Exam Application

Submit your completed application to: masters.exam@electricalsafety.on.ca

If you prefer to mail your application, please send it to:

ESA Licensing Department
400 Sheldon Dr, Unit 1 Cambridge, ON N1T 2H9

Exam Application Checklist

Note: incomplete applications will be returned.

The following **must** be provided together with this completed application:

- Date and location of the exam requested (see exam schedule at www.esasafe.com/contractors/me-exam).
- Personal contact information, including email address. If ordering books please ensure your full mailing address is included.
- Declaration signed on page 1.
- Copy of a valid government photo identification (such as passport, drivers licence, etc.)
- If applicable* - Copy of ME licence or similar certificate if applying from another Province

General Information:

- It is understood that all exam candidates must comply with ESA's Master Electrician Rules of Conduct available at www.esasafe.com/contractors/me-exam/
- Processing Times:
Exam application - ESA must receive your completed exam application a minimum of ten (10) working days prior to the examination date. Registration into an exam session is on a first come first serve basis. Visit our website for scheduled sessions.
- If payment for the exam has not been received at least 10 business days prior to the exam date, your space in the exam will be forfeited and you will need to reapply.
- Virtual Proctoring Information: Review www.esasafe.com/contractors/me-exam/virtually-proctored-exam to become familiar with the process and requirements for taking a virtually proctored exam.
- Transferring exam dates: Applicants **MUST write within one (1) year** of exam date listed on original application. Find the form here: [Exam Transfer Form](#)

Retake Policy:

- Applicants that fail the exam two times are asked to take any type of Master Electrician preparatory training course or Code training course; either from ESA, or an accredited college/training facility/company, before attempting the exam a third time.
- You will be allowed to schedule another examination immediately after your previous examination as long as space is available. For each examination attempt, you must pay submit an application and fee
- Regardless of the time that has passed, after two failed attempts, the requirement to take training applies.

BY SUBMITTING PERSONAL INFORMATION TO THE ELECTRICAL SAFETY AUTHORITY, OR ITS AGENTS AND SERVICE PROVIDERS, YOU AGREE THAT ESA MAY COLLECT, USE AND DISCLOSE SUCH PERSONAL INFORMATION IN ACCORDANCE WITH ITS PRIVACY POLICY, APPLICABLE LAWS OR PURSUANT TO OUR ADMINISTRATIVE AGREEMENT WITH THE PROVINCE OF ONTARIO. If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at www.esasafe.com