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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Applicant Information (System Owner)** | | | | | | | | | | | | | | |
| Municipality / Jurisdiction: | | | | | |  | | | | | | | | |
| Applicant’s Name: | | |  | | | | | | | | Position: | |  | |
| Address (street/city): | | | |  | | | | | | | | Phone: | |  |
| Postal Code: | |  | | | E-mail: | |  | | | | | Fax: | |  |
| *The inspector should contact the following person to arrange for the inspections:* | | | | | | | | | | | | | | |
| Name |  | | | | | | | Phone |  | Email: | |  | | |
|  | | | | | | | | | | | | | | |

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| --- | --- | --- | --- | --- |
| **Payment Method** | | | | |
|  |  | **Credit Card** | | |
|  | **Charge to ESA Account** | **ESA Account customer** – provide the last 4 digits of the card saved on file with ESA | |  |
|  |  |  |  | |
|  | **Cheque / Money Order** | **Non-account customer** – **DO NOT** submit this form to pay by credit card. | | |
| Attach the cheque / money order to the completed form and mail to:  400 Sheldon Dr, U1 Cambridge ON N1T 2H9 | | To comply with Credit Card Payment security requirements, an ESA representative will contact you during regular business hours Mon-Fri 7:00AM-4:30PM to process your credit card payment. Please **DO NOT** include any credit card information on this form. | | |

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| --- | --- | --- | --- |
| *Enter the number of units in use:* | | Start Date: |  |
|  |  |
| Number of Traffic Signal Systems |  | ….Fee $307 per 50 systems or part thereof, plus HST | |
| Number of Roadway (Street) Lights |  | ….Fee $307 per 1,500 lights or part thereof, plus HST | |
|  | | | |

**Terms & Conditions:**

The applicant understands and agrees to the following terms and conditions:

1. Have the individual responsible for Traffic Signals and/or Roadway Lights submit this notification.
2. That once accepted by ESA, the applicant is authorized to conduct electrical maintenance work on the Traffic Signals and/or Roadway Lights in compliance with Ontario Electrical Safety Code Rule 2-006.
3. Comply with all requirements of the Ontario Electrical Safety Code (OESC).
4. Have compliance validated by ESA through inspections based on a sampling process.
5. Ensure that trained and competent personnel perform the electrical work in a safe manner.
6. Maintain records of all electrical maintenance work performed, in a format approved by ESA.
7. Supply the records described in item # 6 to ESA when requested.
8. Provide a trained and competent employee to accompany ESA inspectors and provide the necessary equipment to inspect the work.
9. Repair all identified deficiencies in a timely manner.
10. Pay the annual fee determined in accordance with the periodic inspection schedule and additional fees for additional inspections if deficiencies are identified.
11. Comply with ESA’s terms and conditions of payment as contained in ESA’s invoice.

The applicant acknowledges that ESA has the right to withdraw acceptance of this notification in the event the applicant fails to comply with the terms and conditions of this notification.

Signature: Date: