



November 26, 2025

9:00 a.m. to 1:00 p.m.

Meeting held virtually via Zoom

| COUNCIL MEMBERS PRESENT | ESA STAFF PRESENT |
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| Larry Shaver, ECAO, Acting Chair | Sarah Kempel, Director of Licensing |
| Cathy Taylor, Community at Large | Shana Hole, Manager of Licensing |
| James Boritz, CAC | Alex Piccini, Stakeholder Advisor |
| Vince De Gasperis, UCAO | |
| Kelly Casey, ESA Nominee | Scott Eason, Coordinator of Licensing and Renewals |
| Steven Green, ECAO | Freda Lam, Safety Programs Manager & Epidemiologist |
| Nick Mammoliti, ECAO | |
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| GUESTS | REGRETS |
| Laura Campbell, MPBSDP | Steve Del Guidice, OEL* |
| | Leo Grellette, ESA Nominee |
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*Steve was omitted from the meeting invite in error. Steve was consulted on all motions and provided his approval.

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| AGENDA ITEM | Call to Order Notice and Quorum No conflicts were declared with the agenda |
| PRESENTER | Chair |

WELCOME AND INTRODUCTIONS

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| MOTION | The motion to accept the minutes of the September 11, 2025, ECRA meeting. |
| MOTIONED SECONDED | Cathy Taylor, Community at Large Kelly Casey, ESA Nominee |

Motion carried

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Review of Open Action Items: Master Examining Committee Update

- Glen provided quarterly update on MEC exam results.
- Kelly inquired about accommodation policies for exams, specifically whether we are seeing an increase in requests and what the most common accommodation types are. Shana confirmed that the rise in accommodation requests led to the implementation of a formal procedure to ensure individuals receive appropriate support for valid reasons. Sarah shares what our accommodation procedure is.
- Sarah noted that we collaborated with other regulators and completed jurisdictional scans on this to ensure our accommodation procedure is fair, responsive and equitable.

Action Item: Glen to share further updates following the next MEC meeting in 2026.

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| AGENDA ITEM | Introduction of new ECRA member, Nick Mammoliti |
| PRESENTER | Alex Piccini, ESA Stakeholder Advisor & Nick Mammoliti, ECAO |

- Alex Introduced Nick as newest ECRA member, representing the Electrical Contractors Association of Ontario (ECAO)
- Nick's company is Live Electric in Cambridge who performs commercial and residential electrical work.

Action Item: None.

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| AGENDA ITEM | Master Exam Committee Membership Update |
| PRESENTER | Alex Piccini, ESA Stakeholder Advisor |

- Alex introduced Maher Girgis, ESA's new Senior Manager of Engineering.
- The MEC has one vacant ESA employee position, which is typically assumed by this position.
- Chair moves motion to approve Maher as member of MEC,
 - First: Steve
 - Second: Kelly
- Maher approved

Action Item: Communicate back with Maher that he has been confirmed as a member of MEC.

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| AGENDA ITEM | Labour Mobility |
| PRESENTER | Alex Piccini, ESA Stakeholder Advisor |

- Alex provided an overview of current ESA status on the province's labour mobility initiatives and as of right provisions. Noted that Master Electrician equivalency is

largely sorted with equivalent jurisdictions (Alberta and British Columbia) however ESA is looking forward to forthcoming consultations on provisions for Licenced Electrical Contractors.

- James asked about the significance of the July 1, 2025 date and the labour mobility milestone. Sarah explained that certain provisions, including updated service delivery timelines, came into effect on July 1. The more substantial changes, most notably the as-of-right provision, which grants equivalent MEs a six-month provisional licence, will take effect on January 1, 2025.
- ESA notes readiness to meet the intent of the province for Jan 1, 2026 mobility provisions for out of province MEs.
- ESA remains agile to meet the government’s objectives around labour mobility.

Action Item: Sarah to keep group updated on LEC developments, as appropriate, if the Ontario government announces any notable changes before our next meeting.

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| AGENDA ITEM | Licensing Technology Platform Update |
| PRESENTER | Scott Eason, ESA Coordinator of Licensing and Renewals |

- Scott provided a high level overview of the new Licensing Technology Platform, highlighting key features and wins since launch on October 20, 2025.
- Council notes the Contractor Locator Tool is an important consumer protection measure. Response very positive, but council emphasized the need for stronger cautionary messaging and education for users, specifically, clearly indicating which contractors are invalid or unlicensed and reinforcing that these individuals cannot legally perform electrical work. Scott and Sarah agreed and noted the feedback.
- Scott notes the intention is to move licensees towards online usage and online platform uptake. Some licensees still prefer paper-based correspondence.
- Scott further notes that ESA is still making improvements to the platform and that the process is iterative.
- Steven also notes that sometimes there can be discrepancies of having separate points of email contact for larger LECs (back-office staff vs. the actual principal/LEC).
 - Scott indicated that adding more people to correspondence has been noted as a valuable enhancement, but it is more of an Operations matter (e.g. Notice of deficiency, etc.) and is being discussed as part of the enterprise-wide project that is underway.

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| AGENDA ITEM | ESA Enterprise Resource Planning (ERP) Update |
| PRESENTER | Alex Piccini, ESA |

- In line with ESA continuing to improve service delivery, offering licence holders tools and transparency to make their business with ESA easier, Alex provided an update on the intent of the Enterprise Resource Planning (ERP) project, noting a 3-year project timeline, which will transform the system of record that looks after other

lines of business, including Operations. This will have knock on effects to point of use for LECs and MEs and the ideal end state is to ensure a more seamless & reliable customer service experience with little down time.

- No questions.

Action Item: None

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| AGENDA ITEM | Ontario Electrical Safety Report 2024 |
| PRESENTER | Freda Lam, ESA, Safety Programs Manager & Epidemiologist |

- Freda provided an overview of the 2024 OESR and key safety highlights. A key insight is that the industrial sector is the most dangerous for potential injuries.
- Nick asked whether fire-related electrical fatalities, in cases where fire departments cannot determine the cause, are typically attributed to electrical issues.
- Freda clarified that this is generally not the case. The group discussed, however, that misconceptions can arise regarding faulty wiring versus the source of energy. For example, when a cooking appliance such as a stove or oven is the source of a fire, even if the cause is misuse (e.g., leaving something unattended on the stove), it is often classified as an “electrical fire.”
- Kelly asked whether electrical mechanical injuries have been broken down further. Freda notes there are some limits on the availability of this type of data.
- Stephen asked about EV products and if that data is captured. Freda notes this would be classified differently.
- Freda thanked the AC for the opportunity to present and notes Alex can share the report with all.
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- Action Item: Alex to share the report with the AC alongside the meeting minutes.

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| AGENDA ITEM | ECRA AC Board & LHM Presentation |
| PRESENTER | Larry Shaver, Acting Chair, ECAO |

- Larry to present a ECRA presentation at the annual Licence Holder Meeting occurring later today and at the ESA board in December.
- Sarah shares overview of the ECRA Chair presentation for the Board for awareness and Council input. Council agreed with content, no suggestions made.
- No questions

Action Item: None

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| AGENDA ITEM | Roundtable |
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PRESENTER

Alex Piccini, ESA Stakeholder Advisor

- Larry notes that Cathy’s tenure on ECRA will expire in February 2026. He moves a motion to include Cathy to the June 2026 in-person meeting to enable a proper send off an thank Cathy for serving on the council.
 - First: Steven
 - Second: Vince
 - Passed
- Vince notes that presentations to be shared, as part of the minutes.
 - Sarah notes we can be more diligent in doing so and materials will be shared accordingly.
- Discussion around second time pass rates are for ME exams. Sarah notes we can look into sharing an update at the next meeting as part of the MEC update.
- Larry asks about pass/fail rate on electrical C of Q with STO. Alex notes we can inquire with STO.
- Sarah provided a heads up that a 2% inflationary increase to licensing fees upcoming.
- Sarah also noted that ESA Operations are seeing repeat defects without behaviour change ESA is considering what proactive & educations interventions that can be taken to help address this. Steven provided feedback on the Code being written in legal ease, and the resulting value and effectiveness of clarification communications like Toolbox Talks and the podcast. Council encouraged more opportunities to walk through specific scenarios in plain language and with visuals.

Action Items:

- Presentation materials to be shared from this meeting alongside minutes
- ME Exam pass/fail rates for those on second attempt to be shared at next meeting as part of MEC update
- ESA to connect with STO on pass/fail rate for CFQ.

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| MOTION | To adjourn meeting. |
| MOTIONED SECONDED | Cathy Taylor, Community at Large Nick Mammoliti, ECAO <i>Motion carried</i> |

ADJOURNMENT: 11:00 AM

End of ECRA AC meeting

If there are any discrepancies to these minutes, please report them by email to the Chair or Alex Piccini.

Next Meeting: TBC

Location: TBC

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