

Contractor Advisory Council
Minutes of Meeting

June 12, 2025
9:00am, at ESA Offices (Mississauga, ON)

Present:

Contractors	ESA	MPBSDP	Regrets
Chris Ruber (Chair) Mat Scratch (Vice-Chair) Ryan Delisle Brendon Fenton Rick Leduc Doug McGinley Colin Mercier Deva Sarathchandran Scott Yemen	Patience Cathcart Declan Doyle Scott Eason Eric Kingston Alicia Smith Keith Bartlett	Esther Terner	Dave Ackison Joe Kurpe

ITEM	SUBJECT	ACTION
1.	Welcome and Preliminaries Chair welcomed the council, and CoAC members introduced themselves followed by introductions of the ESA attendees. No conflicts of interest were declared. Unanimous voice approval of the agenda for June 12, 2025 Motion: <i>Approval of the Minutes of Meeting for March 21, 2025</i> <i>Moved by: Doug McGinley</i> <i>Seconded: Scott Yemen</i> <i>Carried</i>	
2.	Review of Action Items from Last Meeting 1. Add Risk-Based Oversight (RBO) to the agenda of June in-person meeting. (Included on the June 12 agenda) 2. ESA to provide an overview of data/statistics as part of RBO program in conjunction with #1. (Included on the June 12 agenda)	

	3. CoAC members to prepare additional questions / comments regarding RBO either through a Chair-led working group or individually through e-mail. (Included on the June 12 agenda) 4. Incorporate priority topics into June agenda planning. (Completed)	
3.	Strategic Plan Overview Declan Doyle provided an overview of the Electrical Safety Authority's (ESA) 5-year strategy, which includes enhancing collaboration, evolving service delivery, fostering compliance and increasing electrical safety awareness systems. The strategy emphasizes the importance of partnerships and leveraging new technologies for data analysis. The discussion touched on housing initiatives and the impact of mega projects on ESA's resources.	
4.	Licensing Technology Platform Project Update Patience Cathcart and Scott Eason provided an update on the Licensing Technology Platform, highlighting improved regulatory compliance, efficiency, and reduced burden for license holders. The new platform is set to launch this fall and will offer enhanced features for electrical contractors and master electricians. The system will feature a streamlined renewal process, with licenses expiring annually instead of every five years. Licensees will have a 45-day notice period to complete renewals, and the system will offer the ability to complete these processes online – consolidating many actions into a single portal. The communications plan was outlined, including a director's video message, targeted emails, text blasts, and training videos, with a tentative fall launch date. Members discussed the use of email and text blast capabilities for various groups, including master electricians who prefer mail, and the system's intuitive design to minimize learning curves.	
5.	Risk-Based Oversight	

	Alicia Smith led the discussion, focused on discussing challenges and potential improvements to the Risk-Based Oversight (RBO) program and ESA processes. Council members highlighted: - Challenges with scheduling in more rural areas - Pre-authorization for battery storage projects - The impact of defects on inspection frequencies - The benefits of the previous ACP system for contractors - Defect weighting and the impact on defect ratios - Refining risk assessments to optimize oversight - Challenges as remote inspections and relationship to required visit ratios ESA raised that many substantive changes must wait until after foundational upgrades are made to some IT systems, while there are some improvements being considered in the shorter term. Eric Kingston concluded the discuss with some insights into inspector consistency. Eric spoke to the efforts be the ESA to maintain consistency, recognizing the inherent challenges with a workforce the covers a wide breadth of projects, province-wide. Eric asked for contractors to be mindful of their ability to escalate, when needed to the senior inspector to assist in managing consistencies issues, if and when they occur.	
6.	New Business There was a brief update on Labour Mobility and Bill 2, for awareness of the Contractor community. Members were provided warning on the upcoming Safety Awards, taking place on September 17th. Members were also provided some insights into the upcoming License Holder Meetings, taking place in November, and members asked for shorter corporate updates during that session. Keith Bartlett joined the meeting to provide an update on Vertical Supports, and share some insights that they have been seeing in the field, highlighting the importance of proper installation and support requirements.	
7.	Other Business	

	Following review of the workplan, members suggested a future discussion on AI implementation, and an update on communications campaigns. Committee members also raised challenges around unapproved products and their impact on installations, with a suggestion on how to remove LEC/ESA liability without impacting LEC businesses. Meeting Adjournment Motion: <i>Adjourn Meeting at 2:00</i> <i>Moved by: Deva Sarathchandran</i> <i>Seconded: Rick Leduc</i> <i>Carried</i> Having completed the agenda, the Chair declared the meeting adjourned. Next meeting is virtual and is scheduled for Thursday, September 18th.	
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