

Contractor Advisory Council
Minutes of Meeting

June 11, 2024
9:00am Via Zoom

Present:

Contractors	ESA	MPBSD	Regrets
Mat Scratch (Vice-Chair) Shawn Blacklock Joe Kurpe Doug McGinley Chris Ruber Scott Yemen	Serge LaFlamme Eric Kingston Diana Madill Ayushe Sharman Declan Doyle	Esther Turner	Dave Ackison Rob Smith James McKellar Jeff Scott

ITEM	SUBJECT	ACTION
1.	<p>Welcome and Preliminaries</p> <p>Vice-Chair Mat Scratch opened the meeting and welcomed meeting participants.</p> <p>No conflicts of interest were declared.</p> <p>Motion to approve minutes of February 29, 2024 meeting. Moved: Scott Yemen Seconded: Chris Ruber <u>Carried.</u></p> <p>Motion to approve minutes of April 12, 2024 meeting. Moved: Scott Yemen Seconded: Chris Ruber <u>Carried.</u></p> <p>Terms of Reference Amendment: Eric explained the slight change to the Terms of Reference, circulated to CoAC members on June 5 for review.</p> <p>Motion to approve amendment to the Terms of Reference. Moved: Joe Kurpe Seconded: Doug McGinley <u>Carried.</u></p> <p>Review of Prior Action Items</p> <ul style="list-style-type: none">- Terms of Reference (ToR) revisions: COMPLETED	

	<ul style="list-style-type: none">- Technical Advisor to be invited to future CoAC to discuss HVAC limitations: ON AGENDA- Emily Larose to return after year end to give presentation on AMPs: CARRY-OVER- Regulatory to be invited to future CoAC to discuss ways to get code changes/bulletins to contractors sooner: CARRY-OVER- ESA to update CoAC on concerns voiced about inspector coverage, standardizing communications, bulletin timeliness and remote inspection: CARRY-OVER	
2.	<p>Chair Election</p> <p>The Vice-Chair requested nominees for the role of Chair. Chris Ruber was the only nominee.</p> <p>Motion to elect Chris Ruber as Chair of CoAC was <u>carried</u> by unanimous vote.</p> <p>Following brief discussion, it was proposed for the Vice-Chair to continue leading this meeting, on behalf of the Chair.</p>	
3.	<p>Occupancy Delays and Process</p> <p>Joe Kurpe brought forward this issue, and acknowledged it has been addressed between the contractor and the inspector. Scott Yemen raised the issue of inspector availability as a potential barrier (and is listed as a carry-over item for a future CoAC agenda).</p>	
4.	<p>Heat Pumps</p> <p>Diana Madill, Declan Doyle, and Serge LaFlamme provided a coordinated update on outreach to the HVAC community regarding heat pumps and common defects.</p> <p>Members asked about the frequency of defects based on the type of installer, and scope of their licence for HVAC contractors. ESA commented that in general heat pump installations, where</p>	

	<p>like-for-like is not an area of significant defects or potential harms. ESA has the potential for Administrative Penalties where needed. Potential for associations to discuss with Skilled Trades Ontario the scope of practice for HVAC when compared to licenced electrical contractors, especially before there are safety risks.</p>	
5.	Break	
6.	<p>Other Business</p> <p>Declan Doyle provided an update on an emerging risk relating to Meter Base Bonding, and highlighted work with manufacturers/distributors to address.</p> <p>Declan Doyle provide a brief update on the changes to the Ontario Amendments and the Ontario Electrical Safety Code following the public consultation, where changes were made because of the valuable contribution of the sector to provide comments and input.</p>	
7.	<p>New Business</p> <p>Mat Scratch raised an item related to energy storage and fire-rated rooms, acknowledging this is a growing part of LEC work, and there are constantly new models and designs of storage systems, suggesting that ESA review its methods for training inspectors for consistent application of the code. Further, there was a concern raised about the need for plan review at 10kW, as new products are entering the market above that threshold, and this additional step leads to delays for customers.</p> <p>Joe Kurpe raised an item relating to 3R transformers, and the challenge of installing an “all-weather” product that is not rated for blowing snow. Diana Madill confirmed that ESA has seen failures of this equipment if blowing precipitation enters the enclosure, and this is already included in Section 2 of the code [and was covered in the recent “Grounded In Ontario” Podcast episode].</p>	
8.	Future Topics List	

9.	<p>Following an open discussion from members there were two topics selected to be the focus of the next meeting: Temporary Services and Off-Grid Compliance</p> <p>Meeting Adjournment</p> <p>Motion to adjourn. Moved: Joe Kurpe Seconded: Scott Yemen <u>Carried.</u></p>	
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