

Present:

Contractors	ESA	MPBSD	Regrets
Doug McGinley Mat Scratch Joe Kurpe Chris Ruber Jeff Scott Scott Yemen	Serge LaFlamme Eric Kingston Claire Loucks Sean Burger Declan Doyle Sarah Kempel	Anna Dunscombe	Shawn Blacklock Dave Ackison Raymond Chan Rob Smith James McKellar Esther Turner Laura Campbell Karen Ras Ryan Delisle

ITEM	SUBJECT	ACTION
1.	<p>Preliminaries</p> <p>Chair: The chair was not able to attend this meeting. As a result, CoAC declared an interim chair for the meeting prior to the elections, Doug McGinley.</p> <p><i>No conflicts of interest were declared.</i></p> <p>Meeting agenda and minutes from February 29, 2024 to be approved via email as not all members had a chance to review prior to this meeting.</p>	
2.	<p>Chair and Vice Chair Elections</p> <p>Due to unforeseen circumstances the election for Chair has been postponed to the next meeting (June 11, 2024). Election for Vice Chair to proceed. The following motions were made:</p> <p>Motion: <i>Election of Chair be postponed to next meeting.</i> <i>Moved By: Jeff Scott</i> <i>Seconded: Joe Kurpe</i> <i>Carried.</i></p> <p>Motion: <i>Dave Ackison to assume role as Honorary Chair Emeritus.</i> <i>Moved By: Joe Kurpe</i> <i>Seconded: Scott Yemen</i> <i>Carried.</i></p>	

	<p>Motion: <i>Mathiew Scratch elected to serve as Vice Chair.</i> <i>Moved By: Jeff Scott</i> <i>Seconded: Scott Yemen</i> <i>Carried.</i></p> <p>Following the elections, Mathiew Scratch assumed position as interim chair for the remainder of the meeting.</p> <p>3. Proposed Ontario Amendments</p> <p>Claire Loucks and Sean Burger gave an overview of the proposed OESC amendments and detailed the process of approval.</p> <p>Consultation is open until May 3, 2024, feedback is encouraged and can be submitted through the consultation process on the ESA website.</p> <p>4. Master Electrician Competency Profile Resources</p> <p>Sarah Kempel provided an update on the Master Electrician Competency Profile project. It is anticipated that all competency domains will be released by November 2024.</p> <p>Contractors suggested promoting new releases on the automated hold message for the call centre.</p> <p>5. Inspector Coverage & Communication</p> <p>Doug McGinley led a discussion on inspector coverage and communication. Contractors voiced the following concerns:</p> <ul style="list-style-type: none">- Not enough coverage for inspectors – often end up paying emergency or afterhours fees.- Lack of communication – inspectors not showing up, no communication with LEC's.- Rescheduled inspections causing frustration with customers.	
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	<ul style="list-style-type: none">- Having issues getting a hold of inspectors – suggested having a preferred communication method for inspectors as well.- Inspectors only required to look at remote inspections on days they would be in that specific area – no real benefit to LEC’s if waiting until day in the area anyways. <p>ESA to take feedback and re-visit at a future meeting.</p> <p>6. Other Business</p> <p>Eric Kingston gave an update on the Digital Notification app launch. The following feedback was provided by contractors:</p> <ul style="list-style-type: none">- Too many steps to submit photos – have to click accept multiple times to upload.- Would like the option to add photos afterwards.- Would like the option to edit a permit.- Internet required, not always feasible in remote locations.- Would like a checklist of what inspectors require <p>Declan Doyle gave an update on the delivery of Master Electrician Exams. Only in-person exams are being offered for time being, however, they hope to offer virtual exams again in the future. There is no timeline for this at the moment.</p> <p>ESA is looking for nominations for the 2024 ESA Safety Awards. Nominations are due by June 7, 2024 @ 5pm and can be made through the ESA website.</p> <p>7. LEC Topics for June Discussion</p> <p>The action items from the previous meeting were reviewed, and two topics from the “Future Topics List” were chosen for discussion at the next meeting:</p> <ol style="list-style-type: none">1) Occupancy Delays and Process2) HVAC Limitations – Heat Pumps	
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	<p>Meeting Adjourned at 11:40am <i>Moved By: Doug McGinley</i> <i>Seconded: Joe Kurpe</i> <i>Carried.</i></p> <p><u>ACTION ITEMS</u></p> <ul style="list-style-type: none">- Terms of Reference (ToR) revisions approved at previous meeting to be reviewed to ensure structure of ESA membership on council has been specified.- Technical Advisor to be invited to future CoAC to discuss HVAC limitations.- ESA to verify with Technical Advisors whether fee change for bi-directional EV chargers affects all EV chargers with bi-directional capability, or only bi-directional enabled (ex. Tesla Gen 3)- Emily Larose to return after year end to give presentation on AMPS.- Regulatory to be invited to future CoAC to discuss ways to get code changes/bulletins to contractors sooner.- ESA to update CoAC on concerns voiced about inspector coverage, standardizing communications, bulletin timeliness and remote inspection.	
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