

August 27, 2024**10:00 a.m. to 12:00 p.m.****Meeting: Virtual – via Zoom**

Present:	Sandy Manners (Chair)	Larry Allison
	Lucy Becker	Jennifer Reynolds
	Sunaina Menezes	
Regrets:	N/A	
ESA Staff:	Declan Doyle	
	Steve Nelson	
Guests:	N/A	

1. Welcome and Preliminaries

The Chair welcomed members to the meeting. Members conducted a roundtable of introductions.

No conflicts of interest declared.

Motion to Approve Agenda.

1st: Jennifer Reynolds

Seconded by Larry Allison

Carried

Motion to Approve Minutes of June 4, 2024 meeting.

1st: Lucy Becker

Seconded by Jennifer Reynolds

Carried

2. ESA's Activities at the CNE

Steve Nelson, General Manager – Central Region, provided an update on the ESA's activities at the Canadian National Exhibition, and highlighted the improved communication with safety partners, and the identification of unapproved projects.

The committee discussion revolved around building off this collaboration and the ability to extend the model to other large events.

3. Safety Awards and License Holder Meeting

Declan Doyle, Director of Strategy and Innovation discussed the two upcoming events, for awareness and input. Committee members provided their advice regarding creating awareness of the event by engaging political leaders, educational institutions, and construction companies – to go beyond the traditional reach of licensed communities. The committee also provided advice regarding awareness of the awards and the intake period for consideration and committed to amplifying where possible the nominations period so more leaders can be considered for the awards.

4. ESA Strategy Refresh Update

Declan Doyle provided an update on steps to develop the ESA's next Strategic Plan, highlighting the stakeholder engagements efforts and influence on the plan, and spoke to some of the key tenets including a continued focus on safety and building partnerships within the safety ecosystem. The committee advised and requests to continue to be engaged on policy-based discussions relating to the ESA's direction.

5. ESA's Activities at the Association of Municipalities of Ontario (AMO) Conference

Declan Doyle provided a brief update on the ESA's activities at the AMO Conference, including the approach to partner internally with the Continuous Safety Services group who provide safety services to many municipalities. It was a successful conference, and ESA will continue to review the potential for participation, and their specific message to the municipal audience.

6. IN CAMERA: CAC Nominations

7. Other Business

The committee discussed continuity considering the membership changes and agreed it would be a good idea to extend Sandy and Larry until a replacement for their cross-advisory council appointment was confirmed via motion (with Jennifer Reynolds moving the motion, and Lucy Becker seconding).

Following committee discussion, the Chair offered to draft a form of annual report to summarize the committee's work on an annual basis.

Motion to adjourn by Jennifer Reynolds
Seconded by Lucy Becker

Carried

End of Consumer Advisory Council Meeting

If there are any discrepancies to these minutes, please report them by email to Chair and stakeholder.esa@electricalsafety.on.ca

Next Meeting: December 5, 2024

Location: Virtual Meeting (via Zoom)