

**Contractor Advisory Council**  
Minutes of Meeting

**January 19, 2023**  
9:00 am via Zoom

**Present:**

<b>Contractors</b>	<b>ESA</b>	<b>MPBSD</b>	<b>Regrets</b>
Dave Ackison Ron Bergeron Shawn Blacklock Ryan Delisle Mark Hopkins Doug McGinley James McKellar Chris Ruber Jeff Scott Scott Yemen	Will Barrett Raymond Chan Eric Kingston Claire Loucks	Ester Turner	Joe Kurpe Rob Smith

<b>ITEM</b>	<b>SUBJECT</b>	<b>ACTION</b>
1.	<p><b>Preliminaries</b></p> <p><i>No conflicts of interest were declared.</i></p> <p><i>Motion:</i> <i>The Agenda be approved.</i> <i>Moved by: Ryan Delisle</i> <i>Seconded: Doug McGinley</i> <i>Carried.</i></p> <p><i>Motion:</i> <i>Minutes of December 8, 2022, meeting be approved</i> <i>Moved by: James MacKellar</i> <i>Seconded: Scott Yemen</i> <i>Carried.</i></p>	
2.	<p><b>Governance Refresher</b></p> <p>Jillian Siskind provided a review of roles and responsibilities for Council members.</p>	
3.	<p><b>Account Blocks-Quarterly Review</b></p> <p>Eric Kingston spoke to this:</p> <ul style="list-style-type: none"> <li>1) Statistics for April to December (9 months) <ul style="list-style-type: none"> <li>Accounts. 4</li> <li>Defects. 112</li> <li>Licensing. 487</li> </ul> </li> <li>2) Recent decline in Licensing is being reviewed.</li> </ul>	



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