

Present:

Contractors	ESA	MPBSD	Regrets
Dave Ackison Ryan Delisle Mat Scratch Jeff Scott Doug McGinley Scott Yemen Shawn Blacklock Joe Kurpe Chris Ruber	Raymond Chan Eric Kingston Claire Loucks Declan Doyle Shawn Martel Stephanie Dunn	Esther Turner	Rob Smith Serge LaFlamme James McKellar

ITEM	SUBJECT	ACTION
	<p><u>ACTION ITEMS</u></p> <ol style="list-style-type: none"> 1) ESA to investigate pushing Toolbox Talks directly to contractor organizations. 2) ToR revisions to be sent to members for approval. 3) Invite regulatory to future CoAC to discuss timeliness of bulletins and deviation fees 4) Invite Communication to future CoAC to share information on EV strategy 5) ESA to share an update on website enhancement relating to credit limit 6) Create a list of potential topics for future discussion <p>Preliminaries</p> <p><i>No conflicts of interest were declared.</i></p> <p>Motion: <i>The agenda be approved.</i> <i>Moved By: Ryan Delisle</i> <i>Seconded: Scott Yemen</i> <i>Carried.</i></p>	

<p>1.</p> <p>2.</p> <p>3.</p> <p>4.</p>	<p>Action Item Update Action Items to be listed in minutes going forward and addressed at each meeting until resolved and removed from list.</p> <p>Terms of Reference (ToR) Raymond Chan provided an update on this. The revisions noted from the June meeting have been incorporated into this revision.</p> <p>There was discussion with contractors advising as follows:</p> <ul style="list-style-type: none">1) The equal representation of 5 OEL and 5 ECAO LEC's in the matrix be specified.2) Postponement of ToR approval as above listed revision to be made and wish for more time to review. <p>ESA to take under advisement. Revisions to the draft ToR to be made and forwarded to the members for consideration.</p> <p>At next meeting ToR to be passed, Chair & Vice Chair to be elected and begin serving their terms.</p> <p>LEC Feedback Contractors brought the following to attention:</p> <ul style="list-style-type: none">1) Timeliness of bulletins - Eric Kingston to invite regulatory to future meeting to hear/discuss feedback.2) Fees for deviations – feedback and/or changes to proposal to be communicated with Declan Doyle. <p>Utility Pilots / Information Sharing Shawn Martel provided an insight to the new pilots being implemented.</p> <ul style="list-style-type: none">1) Hydro One Pilot<ul style="list-style-type: none">a) Authorized LEC's to be able to perform work on behalf of Hydro One involving the removal and reinstallation of hydro meters.b) LEC's to sign up for program through Hydro One - will need to provide proof of pre-authorization for residential reconnects.	
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	<p>*This has been implemented in some areas of the province but is still a work in progress elsewhere as legalities are being reviewed.</p> <p>2) Notice of Authorization Pilot</p> <ul style="list-style-type: none">a) Inspectors to provide LEC's with notice of authorization cards while on site after site visit passed.b) Cards to be filled out by inspector, then attached to/left in meter base, or given to LEC.c) Provides 2-step verification to minimize reconnection delays. <p>*This is still a work in progress as legalities and processes are being reviewed.</p> <p>5. Digital Notification</p> <p>Stephanie Dunn provided a demonstration of the next phase of the Digital Notification app.</p> <p>Contractors commented:</p> <ul style="list-style-type: none">1) Visibility of Comments/Notes on Permits<ul style="list-style-type: none">a) Contractor notes/comments on permits being missed by inspectors resulting in defects. Ex. Access information – no access defects being received.2) Colouring of Calendar<ul style="list-style-type: none">a) Available/unavailable days in calendar hard to differentiate between. Suggested days available – green, days unavailable – red.3) Pass No Visit<ul style="list-style-type: none">a) Remote inspections getting passed no visit – not supporting contractor ratios.b) Inspectors viewing remote inspections on days in that area – not saving LEC's time. <p>6. Underground Economy</p> <p>Eric Kingston provided an update:</p> <ul style="list-style-type: none">1) WWOL/WWOP/WWON Investigations<ul style="list-style-type: none">a) From April to December ESA has conducted over 4,000 WWOL/WWOP/WWON investigations – aiming for 6,000 by end of fiscal year.	
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	<p>b) 10% increase in WWOL/WWOP/WWON investigations – 750 EV's.</p> <p>2) Surge Suppression Scam</p> <ul style="list-style-type: none">a) Devices being installed for extortionate amounts of money.b) Targeting senior citizens.c) Devices not properly installed or not connected.d) ESA doing safety investigations, OPP investigating. <p>3) EV Campaign</p> <ul style="list-style-type: none">a) In 2024 ESA is pushing to have the EV charger inspection requirement be brought to attention during purchase of an electric vehicle or an EV charger. <p>7. Fee Working Group Eric Kingston & Doug McGinley spoke to this.</p> <p>Discussions being had regarding potential bundling of fees/packages for permits. Working to minimize additional fees added onto existing permits.</p> <p>8. Meetings in 2024 Chair & VP Operations to compare list of meetings from 2023 and propose meeting dates for 2024. Will come back to CoAC with dates suggested – suggested at least one in person meeting.</p> <p>Wrap Up Declan Doyle provided an update on the fee consultation, Skilled Trades Ontario consultation and the new streamlined process for onboarding.</p> <p>9. Meeting Adjourned at 11:20am <i>Moved By: Jeff Scott</i> <i>Seconded: Doug McGinley</i> <i>Carried.</i></p>	
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