

Contractor Advisory Council
Minutes of Meeting

October 27, 2022
9:00 am via Zoom

Present:

Contractors		ESA	MPBSD	Regrets
Dave Ackison		Will Barrett	Amanda Garofalo	Shawn Blacklock
Ron Bergeron		Patience Cathcart		Steve Green
Ryan Delisle		Raymond Chan		Dan Williams
Mark Hopkins		Steve Habermehl		
Joe Kurpe		Eric Kingston		
Doug McGinley		Serge Laflamme		
James McKellar		Claire Loucks		
Rob Smith				
Scott Yemen				

ITEM	SUBJECT	ACTION
1.	<p>Preliminaries</p> <p><i>No conflicts of interest were declared.</i></p> <p><i>Motion:</i> <i>The Agenda be approved.</i> <i>Moved by: Joe Kurpe</i> <i>Seconded: Ron Bergeron</i> <i>Carried.</i></p> <p><i>Motion:</i> <i>Minutes of September 19, 2022 meeting be approved</i> <i>Moved by: Ron Bergeron</i> <i>Seconded: James McKellar</i> <i>Carried.</i></p>	
2.	<p>Blocking ... quarterly data</p> <p>Eric Kingston spoke to this:</p> <p>1) Statistics for April to September (6 months)</p> <p style="padding-left: 40px;">Accounts. 4 Defects. 67 Licensing. 390</p> <p>2) Warning letters by courier to LECs has resulted in action from LECs to resolve issues before there is a block.</p> <p>It was suggested that the blocking results be taken back to ECRA for discussion.</p>	Joe Kurpe

<p>3.</p>	<p>Remote Inspections– Information and Update</p> <p>Patience Cathcart and Serge Laflamme spoke to this:</p> <p>389 Cs responded to a survey. Results are</p> <ol style="list-style-type: none">1) 93.5% rated this as an excellent / good tool.2) Most effective<ol style="list-style-type: none">i). Defect corrections 81%ii). Services. 45%iii). Rough-ins. Residential. 41%3) ESA is viewing incorporating remote inspections into its systems4) LECs would like an online portal or App to upload photos and videos. ESA is working on an App. <p>Doug McGinley recommended that photos and videos be taken not only by DMEs, but also by journey persons on site.</p>	<p>ESA</p>
<p>4.</p>	<p>ESA Bulletins</p> <ol style="list-style-type: none">1) Rob Smith spoke to this:<ol style="list-style-type: none">a) The current system of notification of new ESA Bulletins puts the onus on contractors to go to the CSA website for updates or Bulletins.b) A quarterly report published by ESA is recommended as a reminder to LECs to view.2) Eric Kingston will discuss with Regulatory and report back at a future CoAC meeting.	<p>Eric Kingston</p>
<p>5.</p>	<p>Incidents</p> <ol style="list-style-type: none">1) Contractors noted there is a need for more information on recent trends and incidents to share with LECs .2) Eric Kingston provided an update. He will review to see:<ol style="list-style-type: none">a) What details “can” or “cannot” be reported for incidents.b) What will be the communication vehicle.	

6	<p>c) What are the top incidents.</p> <p>3) Eric Kingston will report back at a future CoAC meeting.</p> <p>Non-Compliance</p> <p>1) Steve Green wrote about the many non-compliant EV and Hot-Tub installations.</p> <p>2) Eric Kingston provided an update:</p> <p>a) Encouraging reporting of non-compliance is beneficial to all.</p> <p>b) The provision of a notification code is being examined.</p> <p>c) He will provide an update at a future CoAC meeting.</p>	Eric Kingston
7.	<p>HV and LV Reports</p> <p>1) Mark Hopkins and Ron Bergeron spoke to this:</p> <p>a) These reports do not appear to enhance safety.</p> <p>b) If reports are required, the inspectors should prepare them.</p> <p>2) Eric Kingston will provide a process overview at a future CoAC meeting.</p>	Eric Kingston
8.	<p>Quality of Designs</p> <p>Ron Bergeron spoke to this:</p> <p>1) Poor designs are endemic to our industry, A 2015 study by ECAO by Dr, Awad Hanna showed one factor in reduced productivity was : design quality has significantly decreased.</p> <p>ECAO will forward more about this</p>	Cathy Frederickson

	<p>2) ESA can improve designs through Plan Review by:</p> <p>a) Increasing the quality of submitted drawings. Suggestions:</p> <ul style="list-style-type: none">i) Designers to show proof of Code training including Code upgrade coursesii) Content restricted to: Power Entry, Main Secondary Gear, Sub-Feeders > 1000Aiii) Design responsibility remains with the designer. <p>b) Reviewing the scope of Plan Review staff. Suggestions:</p> <ul style="list-style-type: none">i) Conduct audits of plans with discrepanciesii) Report designers with repeated discrepancies to their provincial assoc.iii) No generic clausesiv) Assist designers: tutorials, helplines, etcv) No permit comparisons to drawings. Use time saved (1/6) to increase knowledge of changing technologies. <p>3)</p> <p>a) In 2023, PEO will have mandatory requirements for P.Engs to remain competent through their PEAK program.</p> <p>b) It would assist contractors if ESA could provide a forum to facilitate discussion between LECs and PEO regarding quality of designs.</p> <p>ESA is to respond at a future CoAC meeting</p>	
9.	<p>2023 Meeting Dates</p> <p>The following were proposed :</p> <ul style="list-style-type: none">January 19March 2April 13 (in person)June 8September 14November 2December 14	ESA
10.	Meeting Adjourned at 11:25 am.	

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