

Present:

Contractors		ESA	MGCS	Regrets
Ron Bergeron Shawn Blacklock Ryan Delisle Steve Green Mark Hopkins Joe Kurpe Doug McGinley	James McKellar Chris Ruber Rob Smith Scott Yemen	Will Barrett Raymond Chan Earl Davison Josie Erzetic Nansy Hanna Claire Loucks Jeff Thomson	Alexander Janack	Dave Ackison Dan Williams

ITEM	SUBJECT	ACTION
1	<p>Preliminaries</p> <ul style="list-style-type: none"> The agenda was amended to add the following items <ul style="list-style-type: none"> Add... Vice-Chair position 	
2	<p><i>Motion:</i> <i>Ron Bergeron to act as Chair for the meeting.</i> <i>Moved by: S. Green</i> <i>Seconded by: J. McKellar</i> <i>Carried.</i></p>	
3	<p><i>Motion:</i> <i>The agenda be approved.</i> <i>Moved by: S. Yemen</i> <i>Seconded by: R. Delisle</i> <i>Carried.</i></p>	
4	<p>Minutes of the June 16 and October 14, 2021, meetings.</p> <ul style="list-style-type: none"> The minutes of the previous meeting were reviewed. <p><i>Motion:</i> <i>The minutes be approved.</i> <i>Moved by: M. Hopkins</i> <i>Seconded by: S. Green</i> <i>Carried.</i></p>	
5	<p>ESA Updates</p> <ul style="list-style-type: none"> In response to AGR 20.3, ESA is considering the disclosure of certain information about LECs. Per direction from the Chair, this item is not a CoAC matter but rather one for ECRA. Regulatory development process for AMPs is currently underway. MGCS is conducting a public consultation; members are encouraged to submit comments. 	ECRA

6	<p>General Inspections – LEC Role and Capacity</p> <ul style="list-style-type: none"> • Earl Davison explained AGR 11 regarding ElecCheck. • Jeff Thomson explained that ESA is evaluating the elimination of the program and seeking feedback from LECs. • Members were asked to consider: <ul style="list-style-type: none"> 1) Is this work that LECs are currently doing? <i>Consensus: Yes</i> 2) Is this work that LECs want to continue and could do more of? <i>Consensus: Yes</i> 3) Do you see significant gaps in LECs having the capacity to manager these inspections and any potential increase in them? <i>Consensus: No</i> 4) How do LECs currently involve ESA in this work? <i>A few approaches outlined</i> • Comments made by the contractors were supportive of this initiative and the LECs ability to continue doing the work. • Contractors stressed the importance of: <ul style="list-style-type: none"> 1) consistent messaging to inform LECs and homeowners of LEC’s ability to do this work. 2) consistent guidelines for LECs to conduct the work. • Contractors discussed the importance of engaging with the real estate and insurance industries to explain the importance of LECs doing this work. 	Jeff Thomson
7	<p>Work Conducted by Property Managers</p> <ul style="list-style-type: none"> • ESA has committed to correcting the brochure in question on ESA’s website to reflect comments from contractors. • ESA will continue to monitor the situation for another year and will assess any potential action based on safety data. • The issue of deemed competent workers by Property Managers as contractors is to be referred to ECRA. ECRA. 	ESA ECRA
8	<p>Fused Leads</p> <ul style="list-style-type: none"> • Ron Bergeron expressed concern regarding the distribution 	

	<p>of information about fused leads.</p> <ul style="list-style-type: none"> • In 2006, ESA recognized a multi-meter problem and developed fused leads as a solution • In 2008, defective fabrication was noted by two CoAC members. ESA issued recalls • The industry evolved since then. Certified leads are in the market some as part of the multimeter • Multimeter incidents have decreased • Ron Bergeron stated the opinion that ESA no longer views fused leads as a safety priority. • Earl Davison stated that fused leads was a safety priority that has now been dealt with from ESA's perspective 	
<p>9</p>	<p>Plan Review & Blocking</p> <ul style="list-style-type: none"> • Ron Bergeron did a presentation on the Plan Review (PR) Process blocking contractor accounts. • Ron Bergeron stated the following opinions: <ul style="list-style-type: none"> 1) PR is doing take-offs of drawings and comparing to notifications taken. 2) Contractors are receiving no notice 3) Five CoAC contractors and one ECRA contractor (of 15 total) were blocked in the past year. This indicates a high level of blocking to be examined regarding all LECs. 4) This has been a recurring issue for many years and needs oversight by CoAC on a regular basis. • ESA agrees to provide statistics on the number and type of blocks to CoAC on a regular basis. Earl reminded the group CoAC is an advisory, not an oversight body. • ESA will provide an update at the next meeting to: <ul style="list-style-type: none"> 1) Provide data on number of blockings per year. Segmentation of cause will assist in analysis and solutions. 	<p>CoAC</p>
<p>10</p>	<ul style="list-style-type: none"> 2) Improve communication regarding when accounts are blocked. 	<p>ESA</p>

	<p>New Business</p> <ul style="list-style-type: none">• All agreed to three meetings before summer.• Prior to the next meeting:<ol style="list-style-type: none">1) Contractors will meet to consider the position of Vice-Chair.2) ESA will modify the Terms of Reference to include the position.	
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Next Meeting:

Date: March 10, 2022

Time: 9:30 a.m.

Location: Via Zoom

Subsequent Meetings:

April 19, June 2, 2022