

Contractor Advisory Council
Minutes of Meeting

December 8, 2022
9:00 am via Zoom

Present:

Contractors	ESA	MPBSD	Regrets
Dave Ackison Ron Bergeron Shawn Blacklock Ryan Delisle Mark Hopkins Doug McGinley James McKellar Jeff Scott Rob Smith Scott Yemen	Will Barrett Raymond Chan James Fraser Esau Habibulla Eric Kingston Emily Larose Claire Loucks Karen Ras		Joe Kurpe Chris Ruber

ITEM	SUBJECT	ACTION
1.	<p>Preliminaries</p> <p><i>No conflicts of interest were declared.</i></p> <p><i>Motion:</i> <i>The Agenda be approved.</i> <i>Moved by: Mark Hopkins</i> <i>Seconded: Shawn Blacklock</i> <i>Carried.</i></p> <p><i>Motion:</i> <i>Minutes of October 27, 2022, meeting be approved</i> <i>Moved by: Scott Yemen</i> <i>Seconded: Ron Bergeron</i> <i>Carried.</i></p>	
2.	<p>Fee Project</p> <p>1) Esau Habibulla spoke to this:</p> <p>a) Committee has met twice</p> <p>b) Some items :</p> <p>i) LECs doing good work should receive a benefit</p> <p>ii) General support for device count pricing</p> <p>iii) OEL- ECAO execs to be approached on findings</p> <p>iv) Group will continue to meet</p> <p>2) Ron Bergeron asked if other options were considered. Esau asked Ron to offer a proposal</p>	Ron Bergeron

3.	<p>Plan Review (PR) Response</p> <ul style="list-style-type: none">1) Emily Larose spoke to this:<ul style="list-style-type: none">a) Permits comparison to drawings will continueb) System to be reviewed in one yearc) Suggestions on improving design quality are being consideredd) ESA has contacted PEO2) Eric Kingston stated ESA has made province-wide operational changes as follows :<ul style="list-style-type: none">a) PR to advise inspectorb) Inspector to evaluate material differencesc) If significant difference, inspector to contact LECd) If LEC disagrees, inspector to refute PR notice3) Ron Bergeron recommended ESA collect statistics to track issues.	
4.	<p>Account Blocks</p> <p>Eric Kingston said: The system of notification of account blocks for Defects is working well.</p>	
5.	<p>Bulletin Suggestion</p> <p>Eric Kingston said : ESA staff are considering a monthly notice for Code Bulletins. ESA is examining how best to reach LECs.</p>	
6.	<p>Non-Compliance</p> <p>Eric Kingston spoke to this</p> <ul style="list-style-type: none">1) ESA is considering a notification number issued to the LEC for a defect or non-compliance report.	

7.	<ul style="list-style-type: none">2) LECs can follow-up as they wish3) Eric will report back at a future CoAC meeting <p>ESA Inspector Vacation Coverage</p> <ul style="list-style-type: none">1) Contractors expressed concern on lack of inspection notification when primary inspector is on vacation or away.2) Eric advised ESA is instituting a new requirement for inspectors to text or email the LEC if they are not inspecting.	Eric Kingston
8.	<p>Incidents</p> <ul style="list-style-type: none">1) James Fraser spoke to this:<ul style="list-style-type: none">a) ESA may be bound by other jurisdictions to not divulge details on individual electrical incidents.b) ESA is developing a monthly one-page communication piece to highlight a code rule which a recent incident refers to.2) Dave Ackison stated it would be more beneficial to notify LECs of an incident when it occurs to prevent similar incidents from occurring.3) Eric Kingston will report back at a future CoAC meeting	Eric Kingston
9.	<p>Non Compliance EV Chargers</p> <p>Karen Ras spoke to this</p> <ul style="list-style-type: none">1) ESA has been campaigning for safe installations of EV Chargers and for only licensed LECs to do this work.2) There are many installations without permits. ESA's focus is on tracking and fining the installer.3) Members agreed this is just the beginning of issues facing the EV charging station industry.	

10.	<p>HV & LV Reports</p> <ol style="list-style-type: none">1) Will Barrett clarified the requirements: LECs only need to fill in the report if the inspector does not visit the site.2) Mark Hopkins stated inspectors are telling LECs to fill the form regardless.3) Will agreed to investigate the issue internally	Will Barrett
11.	<p>Meeting Adjourned at 11:12 am</p> <p><i>Moved by: Mark Hopkins, Seconded by: James McKellar Carried</i></p>	

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