

Present:

Contractors		ESA	MGCS	Regrets
Ron Bergeron Shawn Blacklock Steve Green Mark Hopkins Joe Kurpe Doug McGinley Chris Ruber Rob Smith Scott Yemen		Will Barrett Raymond Chan Earl Davison Nansy Hanna Soussanna Karas Eric Kingston Serge Laflamme Claire Loucks Karen Ras	Amanda Garofalo	Dave Ackison Ryan Delisle James McKellar Dan Williams

ITEM	SUBJECT	ACTION
1	<p>Preliminaries</p> <p><i>Motion:</i> <i>Ron Bergeron to act as Chair for the meeting.</i> <i>Moved by: Steve Green</i> <i>Seconded by: Shawn Blacklock</i> <i>Carried.</i></p> <p><i>Motion:</i> <i>The agenda be approved.</i> <i>Moved by: Joe Kurpe</i> <i>Seconded by: Doug McGinley</i> <i>Carried.</i></p> <p><i>Motion: Minutes of the Jan.26 meeting be approved.</i> <i>Moved by: Doug McGinley</i> <i>Seconded by: Scott Yemen</i> <i>Carried.</i></p> <p><i>Motion: Minutes of the March 10 meeting be approved.</i> <i>Moved by: Robert Smith</i> <i>Seconded by: Mark Hopkins</i> <i>Carried.</i></p>	

2

Stoppage of Services (SOS):

Note: "Blocking" is a defined term for ESA. It does not refer to all denial of services

A) Eric Kingston made a presentation:

- The blocks for FY 2021-22, to date, are as follows:

1) Defects	140
2) Accounts	~ 10
3) Licensing	738
Total	888

There are different ways of requesting reconsideration. These are outlined in :

<https://esasafe.com/reviews-and-appeals-process/>

B) Defects;

- 1) The easiest path to avoid stoppage is to request a Review starting with a phone call to the inspector. A Review can be requested at any time
- 2) When an SOS is in force, it is not removed even if a request is made for a Review or Appeal

C) Licensing

Soussanna Karas spoke on the ESA approach :

- 1) Notices would remain in the preferred method of communication as specified by the contractor
- 2) The onus is on the contractors to be aware

D) The contractors expressed concern about the lack of warning before implementing a stoppage.

- 1) The high number of stoppages over the past 10 years indicates the existing methods of communicating are not effective
- 2) They proposed the use of Registered Mail before implementing the stoppage

There was spirited discussion on this proposal and methods of communicating with the contractors affected.

The issue will be revisited at the next CoAC meeting

3	<p>E) Plan Review (PR)</p> <p>Nansy Hanna spoke to this:</p> <ol style="list-style-type: none"> 1) The purpose of PR and the method of implementing stoppage of services were briefly outlined 2) No data was provided as none is compiled. Once the information is given to the inspector, it becomes an operations issue <p>Two contractors stated the description of the stoppage of service is not what is happening in practice.</p> <p>There were questions about other aspects of PR</p> <p>The issue will be revisited at the next CoAC meeting</p> <p>F) Motion :</p> <p style="padding-left: 40px;"><i>Regarding the Stoppage of Services, ESA is to provide data three times a year to CoAC starting June 2nd, 2022 .</i></p> <p style="padding-left: 40px;"><i>Data is to include</i></p> <ol style="list-style-type: none"> a) Total numbers b) The breakdown to be: <i>Admin A/R, Defects, Licensing, Plan Review,</i> <p style="padding-left: 40px;"><i>Moved by: Steve Green</i></p> <p style="padding-left: 40px;"><i>Seconded by: Scott Yemen</i></p> <p style="padding-left: 40px;"><i>Carried unanimously</i></p> <p>Remote Inspections.</p> <p>Serge Laflamme spoke to this;</p> <ul style="list-style-type: none"> - Remote Inspections using photos and videos increased during Covid - ESA wishes to send a survey to LECs to determine: <ol style="list-style-type: none"> a) The interest in more remote inspections b) The application to reduce costs and burden - The proposed survey questions were reviewed <p>There was much constructive discussion about the possible applications.</p> <p>The consensus was positive towards this initiative.</p>	ESA
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ME Volunteers

Joe Kurpe spoke to this.

- ECRA has established a Continuing Education all-contractor committee
- ME volunteers are being sought to serve
- Terms of Reference and a link were shared

Motion:

The meeting to be adjourned.

Moved by: S. Green

Seconded by: D. McGinley

Carried.

Next Meeting:

Date: June 2, 2022

Time: 9:00 a.m.

Location: Via Zoom

Subsequent Meetings:
