



# Owner Notification for Periodic Inspection of Electrical Maintenance Work Performed On Roadway Electrical Systems

Electricity Act, 1998, Ontario Electrical Safety Code, O. Reg. 164/99 as amended, Rule 2-006

Applicant Information (System Owner)		
Municipality / Jurisdiction: _____		
Applicant's Name: _____		Position: _____
Address (street/city): _____		Phone: _____
Postal Code: _____	E-mail: _____	Fax: _____
<i>The inspector should contact the following person to arrange for the inspections:</i>		
Name _____	Phone _____	Email: _____

Payment Method	
<input type="checkbox"/> <b>Charge to ESA Account</b>  <input type="checkbox"/> <b>Cheque / Money Order</b> Attach the cheque / money order to the completed form and mail to: 400 Sheldon Dr, U1 Cambridge ON N1T 2H9	<b>Credit Card</b> <b>ESA Account customer</b> – provide the last 4 digits of the card saved on file with ESA _____  <b>Non-account customer</b> – <b>DO NOT</b> submit this form to pay by credit card. To comply with Credit Card Payment security requirements, an ESA representative will contact you during regular business hours Mon-Fri 7:00AM-4:30PM to process your credit card payment. Please <b>DO NOT</b> include any credit card information on this form.

<i>Enter the number of units in use:</i> Number of Traffic Signal Systems _____ ...Fee \$322 per 50 systems or part thereof, plus HST Number of Roadway (Street) Lights _____ ...Fee \$322 per 1,500 lights or part thereof, plus HST	Start Date: _____
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### Terms & Conditions:

The applicant understands and agrees to the following terms and conditions:

1. Have the individual responsible for Traffic Signals and/or Roadway Lights submit this notification.
2. That once accepted by ESA, the applicant is authorized to conduct electrical maintenance work on the Traffic Signals and/or Roadway Lights in compliance with Ontario Electrical Safety Code Rule 2-006.
3. Comply with all requirements of the Ontario Electrical Safety Code (OESC).
4. Have compliance validated by ESA through inspections based on a sampling process.
5. Ensure that trained and competent personnel perform the electrical work in a safe manner.
6. Maintain records of all electrical maintenance work performed, in a format approved by ESA.
7. Supply the records described in item # 6 to ESA when requested.
8. Provide a trained and competent employee to accompany ESA inspectors and provide the necessary equipment to inspect the work.
9. Repair all identified deficiencies in a timely manner.
10. Pay the annual fee determined in accordance with the periodic inspection schedule and additional fees for additional inspections if deficiencies are identified.
11. Comply with ESA's terms and conditions of payment as contained in ESA's invoice.

The applicant acknowledges that ESA has the right to withdraw acceptance of this notification in the event the applicant fails to comply with the terms and conditions of this notification.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

By submitting personal information to the Electrical Safety Authority, or its agents and service providers, you agree that ESA may collect, use and disclose such personal information in accordance with its privacy policy, applicable laws or pursuant to our administrative agreement with the Province of Ontario. If you provide us with the personal information on behalf of another individual, you represent that you have all necessary authority and/or have obtained all necessary consents from such individual to enable us to collect, use and disclose such personal information for the purposes set forth in our Privacy Policy. A copy of our policy is located on our website at [www.esasafe.com](http://www.esasafe.com)