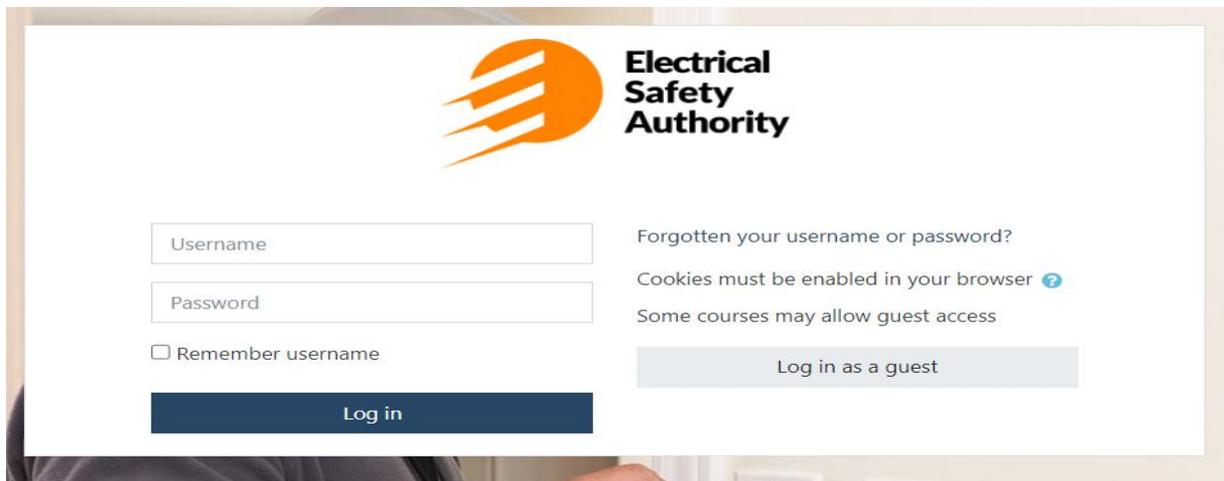


Once you are registered in the virtual exam, you will receive a confirmation letter with the link to login to the exam platform. We recommend before the day of the exam that you do the following:

- **Log into the exam platform.** You are able to access the platform and complete the documents to read prior to the exam. However, the only time you are permitted to access the actual exam is on your exam day.
- Familiarize yourself with the exam platform.
- Find a quiet place free of distractions to take the exam.
- Download Google Chrome. To take the virtually proctored exam you must use Google Chrome on a desktop or laptop, NOT a mobile device or tablet. *If your computer defaults to an unsupported browser (like Internet Explorer or Firefox) make sure to cut and paste the login link into Google Chrome.*
- **Install Proctorio Secure Exam Proctor.** Visit www.proctorio.com/support/setup to make sure your computer has the necessary requirements.
- Test your webcam prior to the exam at www.onlinemictest.com/webcam-test/
- Test your microphone prior to the exam at www.onlinemictest.com/

Logging in to the Exam Platform and Completing the Documents to Read Prior to Exam and Practice Exam

1) Enter your user name and password,



Electrical Safety Authority

Username

Password

Remember username

Log in

Forgotten your username or password?

Cookies must be enabled in your browser ?

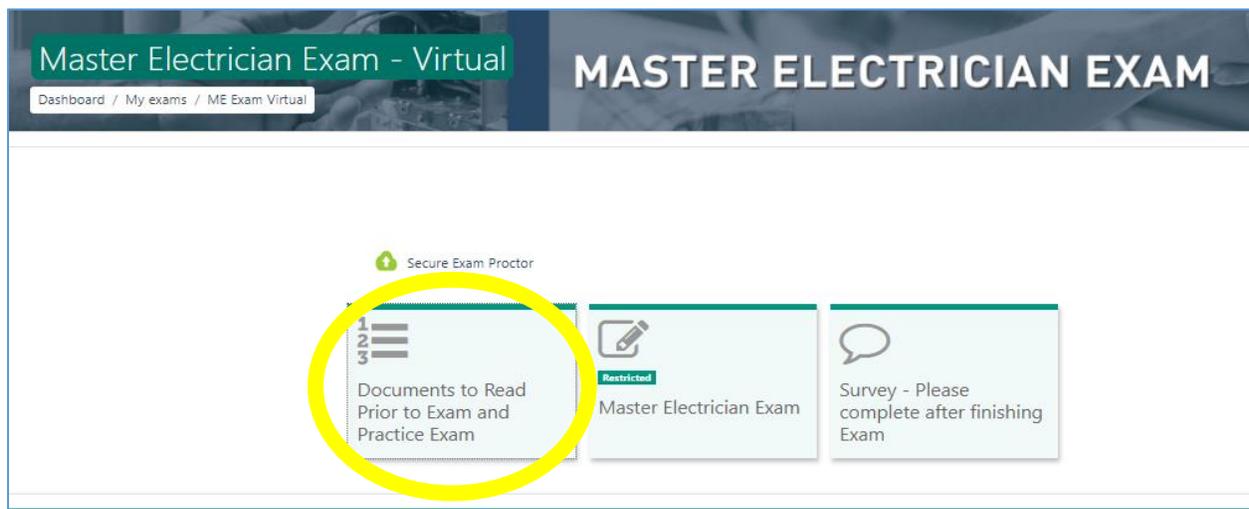
Some courses may allow guest access

Log in as a guest

2) Click "Master Electrician Exam - Virtual"



3) Next, this screen will appear



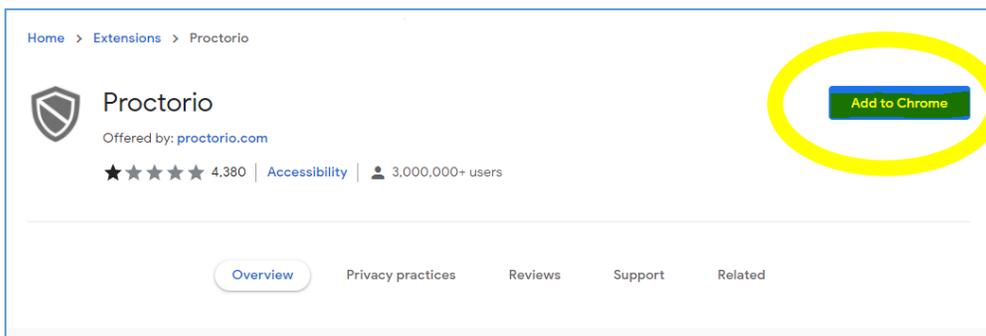
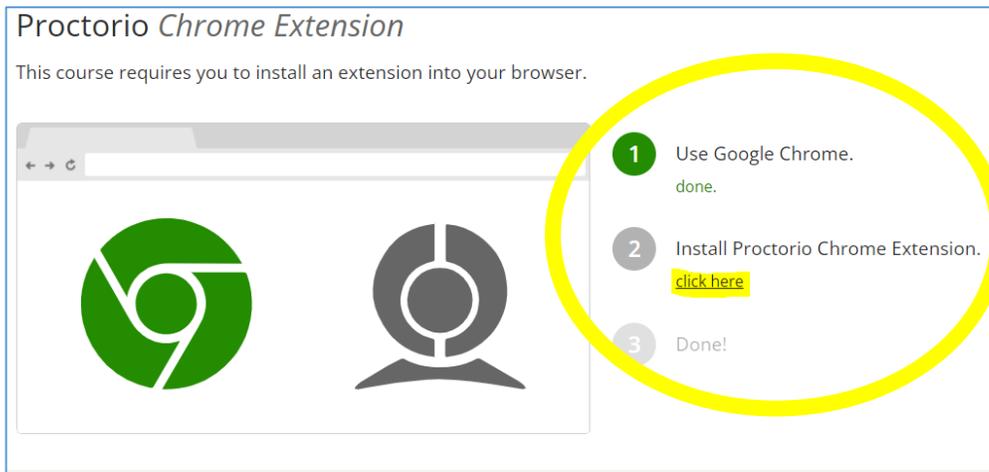
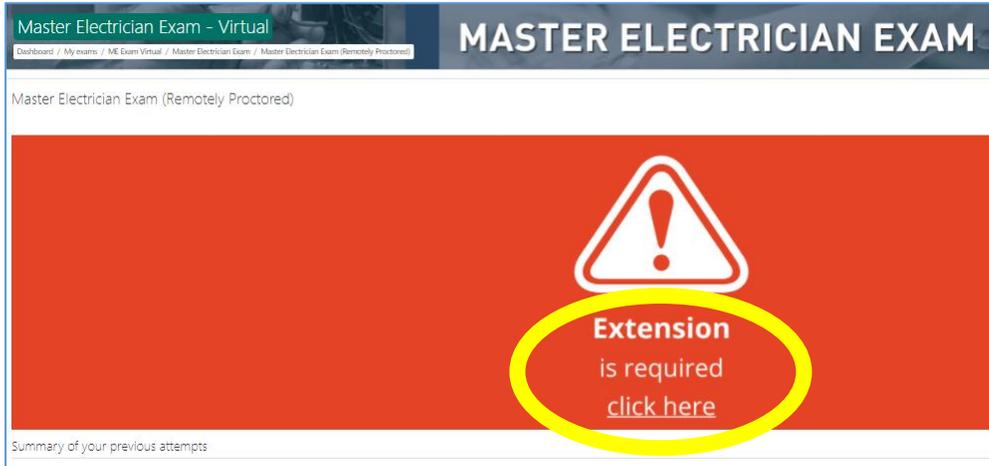
- The box on the left called "Documents to Read Prior to Exam and Practice Exam" must be clicked on and the items completed, before the exam.
- Items to complete: Rules of Conduct, Privacy Notification and Consent and Practice exam.
- If not complete, the exam will be locked.
- Completed items will have a green circle with a checkmark beside it.

The screenshot shows a dashboard with three main sections at the top: 'Documents to Read Prior to Exam and Practice Exam', 'Master Electrician Exam' (marked as 'Restricted'), and 'Survey - Please complete after finishing Exam'. Below this, a detailed view of the 'Documents to Read' section is shown, listing 'Rules of Conduct', 'Privacy Notification and Consent - Master Electrician Examination (Virtual Proctoring)', and 'Practice Exam'. Each item has a green checkmark icon to its right, which are collectively circled in yellow. A note below the list states: 'Please complete this practice exam prior to attempting your Master Electrician Exam'. At the bottom right, there is a 'Your progress' link.

4) If it's the day of your scheduled exam and the required documents are completed, it's time to click "Master Electrician Exam"

The screenshot shows the 'Master Electrician Exam - Virtual' page. The header includes the title 'Master Electrician Exam - Virtual' and the breadcrumb 'Dashboard / My exams / ME Exam Virtual'. The main heading is 'MASTER ELECTRICIAN EXAM'. Below this, there is a 'Secure Exam Proctor' notification. At the bottom, there are three buttons: 'Documents to Read Prior to Exam and Practice Exam', 'Master Electrician Exam' (circled in yellow), and 'Survey - Please complete after finishing Exam'.

If the Proctorio extension is not already installed, you will see the following:



Virtual Pre Exam Checks / System Diagnostics Tests

Before you Begin

This exam will be proctored. Here are a few things to know before you begin.



We will tell you when we start and stop recording.



Your institution can access the data collected and will control who sees it.



Decisions are made by your exam admin, not us.

Proctorio Inc. complies with [GDPR, FERPA, and other regulations](#). Read our [Privacy Policy](#).
Your data will be securely stored in **Quebec City, Quebec** for 6 months before being deleted.



What's recorded during the exam

camera feed • audio • computer screen • exam environment • websites visited • location • identity document



What's restricted during the exam

one monitor • full-screen mode • no new tabs • no clipboard • no printing • no downloads • no right-clicking • cache cleared



24/7 support available during the exam

Click the Proctorio browser extension icon to chat with an agent within seconds.

Accessibility options:

[Enable high visibility mode.](#)

[Learn more about Proctorio's approach to Accessibility](#)

You need to complete the required user actions explained above before you can continue.

Continue

NOTE: If additional information/actions are required they will be seen in red at the bottom of the screen.

Before you Begin

This exam will be proctored. Here are a few things to know before you begin.



We will tell you when we start and stop recording.



Your institution can access the data collected and will control who sees it.



Decisions are made by your exam admin, not us.

Proctorio Inc. complies with [GDPR](#), [FERPA](#), and other regulations. [View our Privacy Policy](#)
Your data will be securely stored in Boston, MA, Boston for 3 months before being deleted.



What's recorded during the exam
camera feed - audio - computer screen - exam environment - websites visited - location - identity document



What's restricted during the exam
one monitor - full screen mode - no new tabs - no clipboard - no printing - no downloads - no right-clicking - cache cleared



24/7 support available during the exam
Click the Proctorio browser extension icon to chat with an agent within seconds.

Accessibility options:

[Enable high-contrast mode](#)

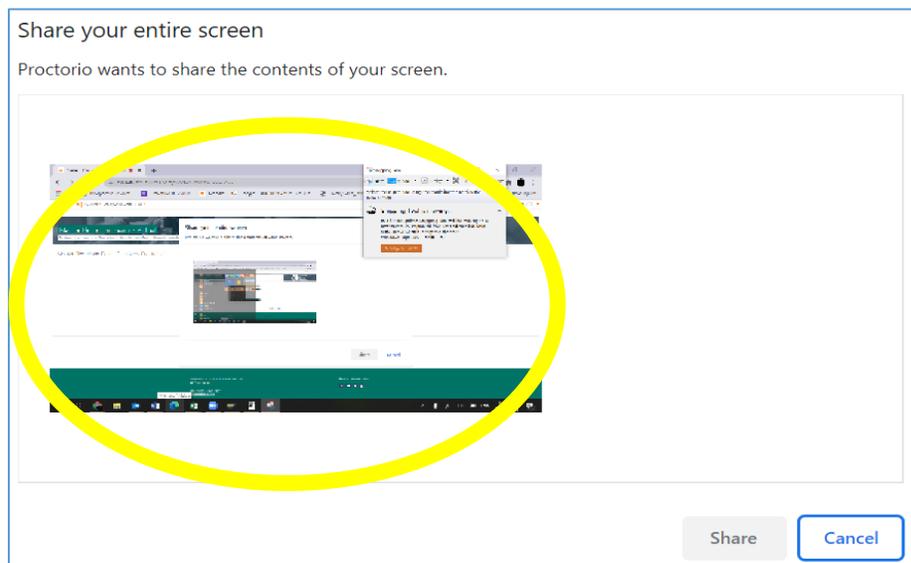
[Learn more about Proctorio's approach to Accessibility](#)

User action required before you continue. Please do the following:

Multiple display screens detected. Please disable all but one monitor. [Need help?](#)

7) Click the green "Continue" or complete the required actions on the Pre Exam Checks / System Diagnostics Test page

8) Share your entire screen



IMPORTANT!!!
YOU MUST
SELECT THE
IMAGE OF YOUR
SCREEN TO
PROCEED

9) Click "Next" to begin the exam. Once you click "Next", the 3 hour timer will begin.

English (United States) (en_us)

System Diagnostics Test

Initial system checks passed

Your exam is about to begin.

- Use Restroom.
- Get water.
- Get comfy.
- Get ready.

[Don't see yourself above? Click Here.](#)

Next >

Learn more about the virtual exam and the technical requirements at www.esasafe.com/contractors/me-exam/virtually-proctored-exam/

Exam Results

The examination results will be issued within 15 working days; results will not be provided over the phone. Please ensure that that you have provided your current email address.