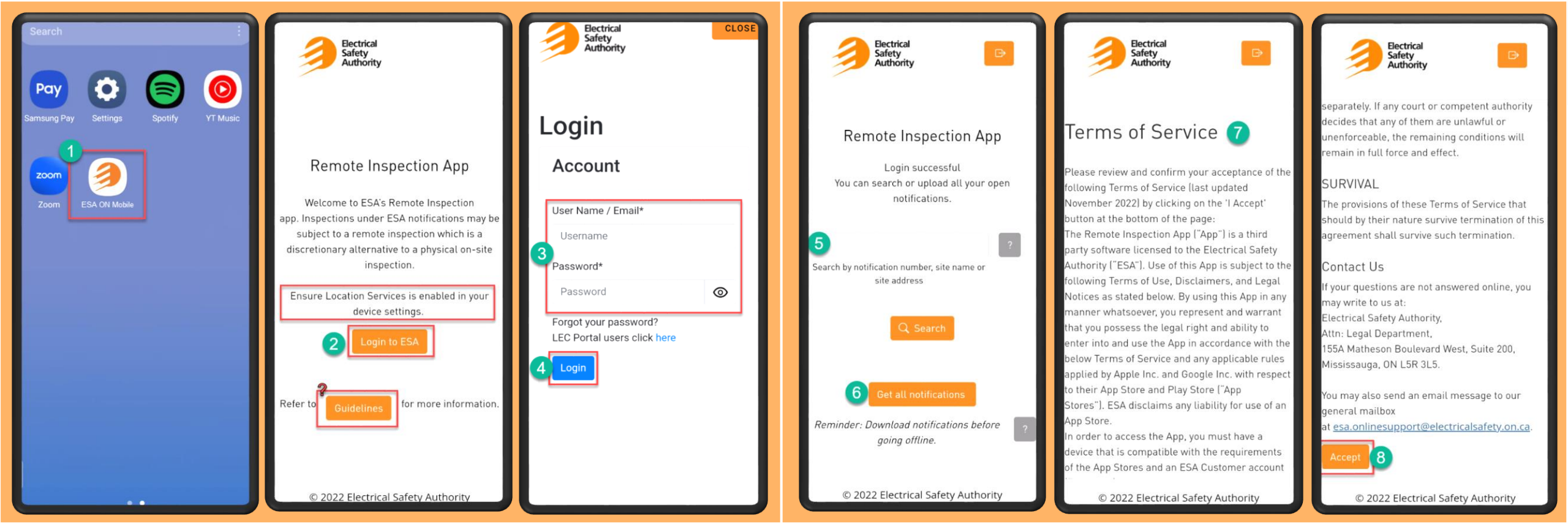
Remote Inspection Quick Tips – Contractor Logging into App



1. Open ESA ON Mobile app from mobile device
2. Click on **Login to ESA**
   - **Reminder**: Location services must be enabled in user's mobile device, as geo-coordinates are captured when photo/video evidence is captured
   - **Guidelines**: Displays ESA's Guidance for Remote Inspections
3. The login credentials for the app are the same as the customer's login credentials for ESA Online Services (Contractor Portal)
   - Contractor users can reset their password by clicking on link
4. Click Login

5. Search by notification number(s), site name, civic address
   - *Tool Tip (?):* Instructions on how to search for multiple notifications
6. Display list of all open SAFE notifications
   - *Tool Tip (?):* Provides instructions for working offline
7. The **first time** the user successfully logs into the app, selecting *Search* for a specific notification or *Get all notifications* will prompt the user to accept the **Terms of Service**.
8. The user must **Accept** the Terms of Service in order to proceed.