



ESA Reviews and Appeals Office:
 155A Matheson Blvd W.
 Mississauga, ON L5R 3L5
 Tel: 905-712-5673 | Fax: 905-712-7865
 Email: ESA.Appeals@electricalsafety.on.ca

Office Use: Form OR1
Appeal No.:
Date:

Application for Director's Review (ESA Order)

IN THE MATTER OF ORDERS ISSUED BY THE ELECTRICAL SAFETY AUTHORITY UNDER S. 113(11) OF THE ELECTRICITY ACT, 1998

Please complete all sections and deliver by fax, email or regular mail to the **Reviews and Appeals Office**

Applicant Information: Please Type or Print Clearly.			
Name: _____			
(Family/Last Name(s))	(Middle Initial)	(First Name(s))	
Company Name: _____ (If applicable)			
Address: _____			
(Street, Suite No.)	(City)	(Province)	(Postal Code)
Phone Number: () _____	Fax Number: () _____	Email: _____	
Applicant's Position: Please check here if you are attaching more pages <input type="checkbox"/>			
Please summarize your reasons for disputing this Order or non-issuance of requested Order. It is important to be as specific as possible.			
I disagree with the Order (attach Order being disputed) or non-issuance of requested Order _____			
(Type of Order)		(Notification Number)	
The item(s) of the Order I wish to dispute is (are):			
1. _____			
Reason: _____			
2. _____			
Reason: _____			
3. _____			
Reason: _____			
Representation: If you will be represented by a lawyer, paralegal or agent, please provide the following contact information for your representative. If your representative is completing this form, they must attach a written authorization, signed by you (the Applicant), authorizing the representative to represent you in this matter.			
Name: _____		Legal Firm/Company Name: _____	
Address: _____			
Phone Number: () _____	Fax Number: () _____	Email: _____	

I am requesting a Director's Review of the above-noted Order.

Signature of Applicant

Date

Important Notes: To be accepted, your application materials must be delivered to the Reviews and Appeals Office no later than **15 days** after receiving the Order being disputed or no later than **15 days** after already waiting 15 days for issuance of an Order you had requested. Your application materials must include the following information and documents: *(Please Check box when complete)*

- This Application form, with all sections complete and signed;
- A copy of the Order or your Request for an Order, to be reviewed; and
- Your written submissions and all supporting documentation.

Please inform the Reviews and Appeals Office about any needs or barriers related to the Human Rights Code of Ontario as soon as possible. For more information, please visit: <https://www.esasafe.com/about-esa/appeals/how-to-appeal/directors-reviews>.

ESA is committed to maintaining the security and confidentiality of personal information in accordance with applicable privacy legislation and its Customer Privacy Policy. ESA also makes stipulated categories of information (not including personal information) available upon request as set out in its Access and Privacy Code. By submitting personal information to the ESA Reviews and Appeals Office, you are consenting to ESA collecting, using and disclosing your personal information for the purposes set out in the Customer Privacy Policy. You represent that you have all necessary authority and/or have obtained all necessary consents from any other individuals about whom you provide personal information to ESA in order to enable us to collect, use and disclose such personal information for the purpose described above. Copies of the Customer Privacy Policy and Access and Privacy Code are located on the ESA website at www.esasafe.com